

HCCA Board Meeting April 15, 2023

10am central

Members present: Richard Johnson, Maria Richard, Mike Burkett, Bro. Paul Clark, Mike Shaw, Karin Shaw, Candace Bates

Members absent: None

Others present: Brenda Stanley, Kelly Williams, Paula Milburn

Kelly Williams opened in prayer.

Old Business:

- Motion to accept April Board minutes & emergency board minutes as amended by Richard, seconded by Karin

School Report

- [Financial Report](#)
- Brenda read resignation letter from Callie Rogers
- Special thanks to Bro. Paul Clark for installing security cameras and internet
- Breanda is learning online banking
- Staff possibilities
 - New volunteer, Mr. Zimmerman will begin next week and expressed interest in teaching and obtaining an alternative teaching certification
- Richard advised that he has submitted all documents to the IRS regarding our Tax exempt status and is awaiting their response
- Hilco granted our \$5000 grant request. Check presentation will occur on April 27th at noon at the Hilco main office
- Brenda advised that we are on hold with Quickbooks due to cost. Brenda will meet with Karin to review Quicken as a bookkeeping option
- Electric Provider for 702 has been changed to a 3 year contract with Reliant which results in significant savings. The elementary building is up for renewal December 2023.
- Tech updates
 - Teachers advised that the internet and cameras in the event center have been a tremendous benefit to student learning and safety.
 - Bro. Paul Clark will be adding cameras to point to the elementary building and back door of the event center
 - Chris Rogers donated internet bridge
 - Bro Paul is continuing to work on the website including the needs page and online forms

- Mike S. provided updates on the school zone.
- Richard and Maria set up a free account with Restaurant Depot to use as needed
- Mike S made a motion to accept Mike Burkett's leave of absence effective March 26, 2023 and to make Kelby Williams acting board president during his leave. Richard seconded the motion and the motion carried unanimously.

New Business

- Kelby gave construction updates
 - [AC Bid 1](#) Event center/ new classroom space Brunett Air
 - [AC Bid 2](#) Cafeteria & Chapel space Brunett Air
 - Raymond Creamer offered to donate 3 weeks of his time to supervise the construction project
 - Mike S made a motion to make Mr. Creamer our project supervisor, seconded by Bro. Paul. motion carried unanimously
 - Kelby will schedule a meeting with Mr. Creamer prior to our May board meeting to discuss a bid for transitioning the carport area to a cafeteria/chapel space
 - Work days
 - April 22nd 8-12
 - April 29th 8-12
 - June 3rd 8-12
 - Kelly suggests sharing the

Motion to adjourn by Mike S, seconded by Karin

Next Meeting May 6th at 10 am at DL Williams Event Center.

Minutes respectfully submitted by Candace Bates