

HCCA Board Meeting September 10, 2022 10am central

Members present: Mike Burkett, Candace Bates, Kelby Williams, Richard Johnson, Maria Johnson, Mike Shaw, Karin Shaw, Bro. Paul Clark

Members absent: None

Others present: Brenda Stanley, Kelly Williams, Brandt Elledge, Coach Knight

Mike B opened in prayer.

Old Business:

- Read minutes from [August 13, 2022](#) board meeting. Motion to accept minutes as amended by Richard Johnson seconded by Karin Shaw.

School Report

- Financial Update:
 - General Account: \$36256.15
 - Designated \$31,279.15
 - Gift for dictionaries \$200.00
 - 22/23 Curriculum Fee \$4,974.90
 - Pre-Paid 22/23 \$24,490.00
 - PTO \$1614.25
 - Current Balance W/O Designation \$4,977.00
 - Capital Fund \$1036.01
- Bills:
- Current enrollment 49
- Lynn Williams is working on
- Waco Xerox, CPDP will give estimate to repair the Xerox printer
- Lunch program is going really well
- 3 calendar changes will be sent home soon
 - Fine Arts Showcase moved from 12/20 to 12/15
 - 11/5 2-6pm PTO Fall Festival
 - Walnut Street Missionary Baptist Church Christmas Program 12/17 Practice 12/18 Program
- First Baptist Peoria has offered to purchase a refrigerator for HCCA. It was a consensus of the board to accept their offer.
- Brenda will donate her stove when she moves to HCCA

- It was a consensus of the board for Mike B to move forward with purchasing the items necessary to run internet from the Elementary building to the DL Williams Event center.
- Richard received a letter from the IRS regarding our 501(c)3 requesting , wrote reply letter dated August 16th .
 - Richard made a motion to amend Texas Certificate of formation, article 5 (purpose) to comply with IRS requirements for 501(c)3 Mike S seconded the motion
 - Mike S. made a motion to update the Texas Certificate information to update list of board member seconded by Karin motion carried
- Mike S contacted DOT office regarding a school zone, our request has been denied. He will follow up regarding next steps.
- Mike S is touching base with Hillsboro Interfaith Ministries to see if they could pass any day old fresh foods along to the school
- Kelby discussed needing a way to view who is gaining access to the front door of the event center. Mike B. will add a peep hole to the front door today

New Business

- Mike B discussed creating an HCCA Development Committee whose primary purpose is to develop a site plan for additional new structures. Mike B entertained a motion to develop an HCCA Development Committee: Motion made to form the HCCA Development Committee by Mike S. Seconded by Richard Johnson, motion carried.
 - Mike B will be the committee chair, Richard Johnson & Brandt Elledge will serve on the committee also. Kelby Williams offered to participate in the committee. They will work closely with Brenda Stanley.
 - Goal is for the committee to have preliminary site plan by October 30th
- Mike B suggested having someone responsible for building maintenance
- Coach Knight is available to help HCCA full time. HCCA is pre-approved to join the conference. He recommends getting started right away coaching Jr High & Highschool sports. Football could start as soon as next week. Helmets and shoulder pads are being donated to HCCA. He would also offer Basketball and track along with PE during the school day.
- The board entered executive session at 12:03pm
- Exited executive session at 1:07 pm
- Motion made by Paul Clark to accept Brandt Elledge as a board member, seconded by Richard Johnson, motion carried unanimously

Next Meeting October 8, 2022 at 10am central at new school building

Minutes respectfully submitted by Candace Bates