

HCCA Board Meeting July 9, 2022 10am central

Members present: Mike Burkett, Candace Bates, Kelby Williams, Richard Johnson, Maria Johnson, Mike Shaw, Karin Shaw, Bro. Paul Clark

Members absent: none

Others present: Kelly Williams, Brenda Stanley

Kelly Williams & Kelby Williams arrived at 10:20 am

Bro. Paul Clark opened in prayer.

Old Business:

- Read minutes from June 11, 2022 board meeting. Motion to accept minutes as read by Mike S. Seconded by Karin

School Report

- Financial Update:
 - General Account: \$51,667.22
 - Designated \$39,217.80
 - Gift for dictionaries \$200
 - 22/23 Curriculum Fee \$13,014.55
 - Prepaid 21/22 \$2250
 - Pre-Paid 22/23 \$24,039
 - PTO \$1964.25
 - Current Balance W/O Designation \$12,449.42
 - Capital Fund \$37,942.28
 - 45 currently enrolled for 22/23
 - 1st: 4, 2nd: 6, 3rd: 11, 4th: 6, 5th: 2, 6th: 1, 7th: 7, 8th: 4, 9th: 3, 11th: 1
 - Mrs. Rodgers & Mrs. Salvador 1st/2nd grade
 - Mrs. Maze 3rd grade
 - Mrs. Burkett 4th/5th grade
 - Miss Stanley & Mrs. Williams 6th-11th
- Richard & Maria Johnson presented the lease agreement for 714 FM 309 as outlined in the last meeting minutes. Signed by Mike Burkett and Kelby Williams
- Richard will follow up with the post office next week regarding placement of the
- Kelly/Brenda will email the board a link to The Exchange training.

- Security
 - Mike B. spoke with Captain Motherspau who directed him to Texas State University for Emergency Plan Guidelines. The state of Texas requires all schools to have a standard response protocol. Mike will meet with Captain Motherspau and an administrator next Friday, July 15th (time to be determined) from HCSO to review our buildings and provide suggestions. Mike presented report to Miss Stanley for review.
 - Security system
 - \$1200-\$1300 for Simply Safe Business at both locations. Includes panic buttons, fire, window breach alerts will be sent to an app and will also alert authorities. Mike B will purchase a separate video monitoring system to monitor the exterior of the building
 - 3-day Active School Shooting class through The Guardian Program offered to teachers/administrators/school board in Arlington, TX for \$420/person
- Mike B. gave a building/construction update
 - July 30th tentative classroom move in date
- It was the consensus of the board to approve the tri-fold brochure and promotional flyers

New Business

- Richard made a motion to accept the Staff Policy Book and the Parent & Student Policies and Procedures pending corrections, seconded by Karin, motion carried unanimously
- Mike S suggested setting up an option for automatic monthly giving through our bank

Motion to adjourn by Bro. Paul Clark second by Richard Motion carried

Next Meeting July 23rd following the workday at new school building

Minutes respectfully submitted by Candace Bates