

HCCA Board Meeting May 7, 2022

Members present: Mike Burkett, Candace Bates, Kelby Williams, Richard Johnson, Maria Johnson, Mike Shaw, Karin Shaw

Members absent: Bro. Paul Clark

Kelby arrived at 10:27 am

Others present: Brenda Stanley, Kelly Williams, Nicole Burkett and guest Roland Mays

Mike S. opened in prayer.

Old Business:

- Read minutes from April 23, 2022 board meeting. Motion to accept minutes as corrected by Mike Shaw Seconded by Karin S.

School Report

- Financial Update:
 - General Account: \$29,807.54
 - Designated \$13,764.12
 - Gift for dictionaries \$200
 - 22/23 Curriculum Fee \$7,405.00
 - 21/22 Curriculum Fee \$377.92
 - Pre-Paid Curriculum Fee \$5,940.00
 - PTO \$2,120
 - Current Balance W/O Designation \$13,445.54
 - Capital Fund \$42,915.10
 - 38 currently enrolled for 2022-2023
 - 1st: 3, 2nd: 6, 3rd: 9, 4th: 5, 5th: 2, 6th: 1, 7th: 6, 8th: 4, 9th: 2
 - Brenda & Kelly hired Mrs. Callie 1st/2nd grade teacher
 - Gave updates on upcoming events
 - Continuing to pray for additional staff

Richard will contact post office to determine new mailbox placement

- PO Box paid through October 15, 2022

Building Updates

- Mike B. advised HKK property bid for two doors should not be above \$5,000
 - Bathroom remodel on hold at new building
 - Rear door move is included in the estimate

- Richard Johnson made a motion to accept bid up to \$5,000 to replace both doors in the school building seconded by Karin S. motion carried unanimously
- Kelly reviewed accreditation facility regulations
- Furniture Moveday's
 - May 14th 9:30 am Meet @ WSMBC
 - June 4th 9:30 am Meet @WSMBC
- BJU Press Training Opportunities
 - up to 33 credits of training per person
 - counts as board member training for ACTABS
 - \$35/teacher OR \$350/school
- Mr. Mays offered support with accreditations/administration/facilitation
 - Suggests separating board level functions and executive functions
 - Suggests Policy Governance by Carver & Carver Associates
 - Kelly mentioned needing support with HS program support
- Mike S. provided tri-fold brochure for review
 - He will create and share a rough draft via email
 - once approved the tri-fold brochure will be sent to local churches with a pastor letter
 - Karin will create a "Now Enrolling" sheet with tear off information tabs
- Board approved purchasing 500 business cards
- Motion made by Richard to submit an accreditation application to ACTABS seconded by Mike S. motion carried unanimously
- Richard & Maria are under contract to purchase the property at 714 FM 309

New Business

22/23 Calendar

- Back to School 8/6 9:30 am
- First Day of School 8/16
- Thanksgiving Break 11/18-11/29
- Christmas 12/22-1/10
- Spring Break 3/9-3/21
- Last Day of School 5/25

Motion to adjourn by Kelby second by Maria Motion carried

Next Meeting June 11th at new school building

Minutes respectfully submitted by Candace Bates